



## **Readiness during COVID-19**

### **GUIDELINES FOR ONLINE LEARNING**

The learning experience during the COVID-19 pandemic might be scary and stressful. However, in ZSIS, we try to make this experience as easy and as successful as possible. We have put all of our efforts in preparation for this period. Our main goals are:

#### **An obstacle-free journey**

We have chosen the friendliest platform available by Google for an easy access by students and parents alike. All lessons are recorded so the student is allowed to go back to them any time of the day and during revision for tests. Students will also be allowed to meet with the teacher in case of his/her inability to reach a particular resource or to understand a certain lesson

#### **Your role, Parent!**

Before helping your child, you have to be convinced that online learning will be very beneficial to your child. He/she will acquire the required skills for his/her grade level as smoothly as possible.

Help your child develop a new routine. An early bedtime and an early rise are important for energetic learners. Students of all ages need between 8-10 hours of sleep at night for a healthy brain that is ready to learn new material.

Encourage your child to do the schoolwork while wearing the school uniform. This guarantees a sense of discipline that will be reflected on the work.

Prepare a quiet area for studying. The students should have their own quiet study area.

Set a timer for work. Students are expected to get bored and fidgety when sitting alone. Always give proper break times and encourage a sense of accomplishment when the work is completed.

Avoid assistance. Allow your daughter/son to show the teacher what s/he can and cannot do. Leave room for mistakes so we teachers can correct them and reteach when needed. After all, we are not looking for false perfect performance.

Make sure you have good internet access.

In case of difficulty in reaching a particular website or completing an assigned task, you are requested to contact the teacher immediately. Teachers are there to assist you.

### **Teachers**

Teachers have been professionally prepared to deliver the curriculum online. They have been equipped with the trainings and technical resources needed to implement the perfect virtual lesson.

### **Platform**

Google Classroom is used for all subjects from Preschool through High School. Additional platforms might be used to cater the need of different aged students. Kindergarten is also using Seesaw for a friendlier work experience. Classes are assigned by teacher. Lessons will be delivered through recorded and live sessions. Additional resources from YouTube and online academies are used to enhance the delivery of some lessons. Books have been replaced by e-books and other online resources.

### **Key Expectations for Students**

- Our virtual classrooms are real classrooms with real teachers; therefore, appropriate student behavior in keeping with our school values and behavior policy is expected.
- Think before you communicate: be courteous and polite. It can be tempting to slip into a way of speaking that you are used to online but that may not be appropriate when communicating with your teacher.
- Make sure your microphone is always on mute
- Raise your hand quietly for questions
- Write using full words and sentences and correct grammar.
- If there is something you don't understand or you do not agree with then ask questions in a polite respectful manner.
- By your comments and actions show your appreciation for contributions of others in the learning forum
- Be honest and submit work that is your own

### **Reporting Student Progress**

Teachers will communicate with parents through the ZSIS School System to inform them about their attendance, behavior, and academic progress.

Attendance will be taken during live sessions, daily.

Student assessments will be graded and a record will be issued in the form of their progress report cards.